

Forward Plan

September - December 2022

Liz Leffman Leader of the Council County Hall, Oxford OX1 1ND

Date Issued: 4 August 2022

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website. This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online^{2.} Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online^{3.}

¹ Decision Making including Key Decisions – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 14 – Decision Making

² Agendas, Minutes & Reports - Main Menu > About your Council > Meetings > Browse Committee Papers

^{3 &}lt;u>Get Involved in Meetings</u> – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
Leader of the Council Councillor Liz Leffman	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services Councillor Liz Brighouse OBE	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services Councillor Glynis Phillips	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety Councillor Jenny Hannaby	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment Councillor Dr Pete Sudbury	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management Councillor Andrew Gant	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy Councillor Duncan Enright	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance Councillor Calum Miller	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care Councillor Tim Bearder	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Equality Councillor Mark Lygo	Public Health; Covid Renewal; Voluntary Sector; Equalities

Cabinet Meetings

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
A40 Access to Witney-Compulsory Purchase Order and Side Road Orders (Ref: 2022/012) To seek approval of the Statement of Reasons and Orders Plans and approval to make the Compulsory Purchase and Side Road Orders.	Cabinet (20 September 2022)	Yes - Affects more than 1 division	Yes - Category 2 - Annex	N/A	Decision due date for Cabinet changed from 26/04/2022 to 24/05/2022. Reason: Further work required. Decision due date for Cabinet changed from 24/05/2022 to 21/06/2022. Reason: Further work required. Decision due date for Cabinet changed from 21/06/2022 to 19/07/2022 to 19/07/2022. Reason: Further work required. Decision due date for Cabinet changed from 21/06/2022 to 19/07/2022. Reason: Further work required. Decision due date for Cabinet changed from 19/07/2022 to 20/09/2022. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	Arjen Bouwmeester, Senior Project Manager Tel: 07957602918	Corporate Director Environment & Place
Highways Asset Management Strategy & Policy (Ref: 2021/236)	Cabinet (20 September 2022)	Yes - Revenue Expenditure > £500,000	None	N/A	Decision due date for Cabinet changed from 19/07/2022 to 20/09/2022. Reason: Further	Cabinet Member for Highway Management	James Dance, Principal Officer - Asset Renewals Tel: 07392 318900	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To seek approval of the updated 2022- 2027 Highways Asset Management Plan and new approach.					work required.			
Implementing 'Decide & Provide': Requirements for Transport Assessments (Ref: 2022/104) Approval of new requirements.	Cabinet (20 September 2022)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Travel & Development Strategy	Jason Sherwood, Growth Manager (South & Vale) Tel: 07795 684708	Director of Transport & Infrastructure
Parking Standards for New Developments (Ref: 2022/105) Approval of parking standards.	Cabinet (20 September 2022)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Travel & Development Strategy	Jason Sherwood, Growth Manager (South & Vale) Tel: 07795 684708	Director of Transport & Infrastructure
Business Management & Monitoring Report - June/July 2022 (Ref: 2022/049) To note and seek agreement of the report.	Cabinet (20 September 2022)	No	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
Treasury Management Quarterly Report (Ref: 2022/070)	Cabinet (20 September	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel:	Director of Finance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Cabinet is asked to note the report and recommend Council to note the council's treasury management activity for the first quarter of 2022/23.	2022)						07917 262935	
Voluntary and Community Sector Infrastructure Contract (Ref: 2022/099) To approve the new voluntary and community sector (VCS) infrastructure provision.	Cabinet (20 September 2022)	No	None	N/A		Cabinet Member for Public Health & Equality	Karina Russell, Senior Policy Officer Tel: 07917 921511, Emily Schofield, Acting Head of Strategy Tel: 07881 311707	Corporate Director Customers, Organisational Development & Resources
Workforce Report and Staffing Data - Quarter 1 - April to June 2022 (Ref: 2022/050) Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.	Cabinet (20 September 2022)	No	None	N/A		Cabinet Member for Corporate Services	Karen Edwards, Director of Human Resources Tel: 07825 521526	Corporate Director Customers, Organisational Development & Resources

18 October 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Capital Programme Monitoring Report - August 2022 (Ref: 2022/066)	Cabinet (18 October 2022)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.								
Property Strategy (Ref: 2022/090) Approval for Property Strategy.	Cabinet (18 October 2022)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Finance	Vic Kurzeja, Director of Joint Property Team Tel: 07726 307813	Corporate Director - Commercial Development, Assets and Investment
Street Lighting & Illuminated Assets Policy (Ref: 2022/100) Approval of updated Policy.	Cabinet (18 October 2022)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Highway Management	Sean Rooney, Service Lead - Highway Maintenance Tel: 07770 734707	Corporate Director Environment & Place
Budget & Business Planning Report - 2023/24: September 2022	Cabinet (18 October 2022)	No	None	N/A	Decision due date for Cabinet changed from 20/09/2022 to	Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
(Ref: 2022/048) To provide background and context to the budget and business planning process for 2023/24.					18/10/2022. Reason: timing updated to align with the planned Budget & Business Planning Process for 2023/24			
Future highway maintenance delivery model - proposed approach (Ref: 2022/107) To seek approval from Cabinet to proceed with the proposed approach to develop options for future consideration.	Cabinet (18 October 2022)	No	None	N/A		Cabinet Member for Highway Management	Phil Whitfield, Principal Officer (Service Improvement) Tel: 07741 607809	Corporate Director Environment & Place
Oxfordshire Safeguarding Adults Board Annual Report 2021-22 (Ref: 2022/109) To note recommendations.	Cabinet (18 October 2022)	No	None	N/A		Cabinet Member for Adult Social Care	Steven Turner, OSAB Business Manager Tel: 07917534230	Corporate Director for Adults Services
Oxfordshire Safeguarding Children Board Annual Report 2021-22	Cabinet (18 October 2022)	No	None	N/A		Deputy Leader of the Council	Tan Lea, Strategic Safeguarding Partnerships	Corporate Director for Children's Services

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
(Ref: 2022/110) To note recommendations.							Manager Tel: 07867 923287	

15 November 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Climate and Natural Environment Policy Statement (Ref: 2022/028) Agree a new Climate and Natural Environment Policy Statement.	Cabinet (15 November 2022)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 24/05/2022 to 19/07/2022. Reason: More engagement with Officers and Councillors. Decision due date for Cabinet changed from 19/07/2022 to 15/11/2022. Reason: Further work required	Cabinet Member for Climate Change Delivery & Environment	Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797, Nick Mottram, Environment Strategy Manager Tel: 07733 002171	Corporate Director Environment & Place
Network Management Plan 2022-2027 (Ref: 2021/238) To seek approval of the content of the Network Management Plan 2022-2027.	Cabinet (15 November 2022)	Yes - Affects more than 1 division	None	N/A	Decision due date for Cabinet changed from 15/03/2022 to 24/05/2022. Reason: Further work required. Decision due date for Cabinet changed from	Cabinet Member for Highway Management	Keith Stenning, Head of Service - Network Management Tel: 07584 581214	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any) 24/05/2022 to 20/09/2022. Reason: Further work required and wider consultation necessary. Decision due date for Cabinet changed from 20/09/2022 to 15/11/2022. Reason: Further work required.	Cabinet Member	Contact Officer	Report by
Business Management & Monitoring Report - August/September 2022 (Ref: 2022/081) To note and seek agreement of the report.	Cabinet (15 November 2022)	No	None	N/A		Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Corporate Director Customers, Organisational Development & Resources, Director of Finance
Treasury Management Mid Term Review 2022/23 (Ref: 2022/088) To provide a mid- term review of Treasury Management Activity in 2022/23 in accordance with the CIPFA code of practice.	Cabinet (15 November 2022)	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance

20 December 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Capital Programme Monitoring Report - October 2022 (Ref: 2022/094) Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.	Cabinet (20 December 2022)	Yes - Affects more than one division and Capital Expenditure >£1m	None	N/A	()	Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
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Infrastructure Funding Statement (Ref: 2022/106) Approve Statement.	Cabinet (20 December 2022)	No	None	N/A		Cabinet Member for Travel & Development Strategy	Chris Stevenson, Planning Obligations Manager Tel: 07825 052782	Corporate Director Environment & Place
Workforce Report and Staffing Data - Quarter 2 - July to September 2022 (Ref: 2022/095) Quarterly staffing	Cabinet (20 December 2022)	Yes	None	N/A		Cabinet Member for Corporate Services	Karen Edwards, Director of Human Resources Tel: 07825 521526	Corporate Director Customers, Organisational Development & Resources
report providing details of key people numbers and analysis of main								

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
changes since the previous report.								

Cabinet Member Meetings

Cabinet Member for Highway Management

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Abingdon and Oxford: Various sites (Ref: 2022/083) A decision is sought on proposed permanent school streets.	Cabinet Member for Highway Management (8 September 2022)	No	None	N/A		Cabinet Member for Highway Management	Mark Gregory, Transport Planner Tel: (01865) 810461	Corporate Director Environment & Place
Bicester / Launton:A4421 Charbridge Lane – proposed toucan and extension of shared use footway / cycle track (Ref: 2022/102)	Cabinet Member for Highway Management (8 September 2022)	No	None	N/A		Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
A decision is sought on a proposed toucan crossing and								

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
extension of shared use footway / cycle track.								
Crowmarsh The Street - proposed zebra crossing (Ref: 2022/103) A decision is sought on a proposed zebra crossing.	Cabinet Member for Highway Management (8 September 2022)	No	None	N/A		Cabinet Member for Highway Management	Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	Corporate Director Environment & Place
East Hagbourne - Main road proposed waiting restrictions and additional / amended traffic calming (Ref: 2022/108) A decision is sought on proposed waiting restrictions and traffic calming measures.	Cabinet Member for Highway Management (8 September 2022)	No	None	N/A		Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
Oxford: First Turn – proposed humped zebra crossing (Ref: 2022/101) A decision is sought on a proposed humped zebra crossing.	Cabinet Member for Highway Management (8 September 2022)	No	None	N/A		Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford: North Parade- proposed permanent access restrictions (Ref: 2022/086) A decision is sought on making permanent the provisions of an experimental traffic regulation order restricting access to the street.	Cabinet Member for Highway Management (8 September 2022)	No	None	N/A		Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
Wantage: A417 at Eastern Access to Crab Hill Development - Bus Lane Access (Ref: 2021/181) To seek approval of the proposals.	Cabinet Member for Highway Management (8 September 2022)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Highway Management changed from 23/12/2021 to 27/01/2022. Reason: Further work required. Decision due date for Cabinet Member for Highway Management changed from 27/01/2022 to 24/03/2022. Reason: Further work required. Decision due date for Cabinet Member for Highway Management changed from 19 Cabinet Member for Highway Management changed from 19 Cabinet Member for Highway Management changed from	Cabinet Member for Highway Management	Michael Deadman, Transport Development Control Lead Officer Tel: 07767 608992	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					24/03/2022 to 26/05/2022. Reason: Further work required.			
					Decision due date for Cabinet Member for Highway Management changed from 26/05/2022 to 21/07/2022. Reason: Further work required			
					Decision due date for Cabinet Member for Highway Management changed from 21/07/2022 to 08/09/2022. Reason: Further work required.			

13 October 2022

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Oxford- A40 junction with Blandford Avenue and Davenant Road – proposed access restrictions and traffic calming measures (Ref: 2022/037) A decision is sought	Cabinet Member for Highway Management (13 October 2022)	Yes	None	N/A	Decision due date for Cabinet Member for Highway Management changed from 26/05/2022 to 21/07/2022. Reason: Further work required	Cabinet Member for Highway Management	Tim Shickle, Group Manager - Traffic & Road Safety Tel: 07920 591545, Anthony Kirkwood, Principal Engineer - Traffic & Road Safety	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
on a proposed proposed access restrictions and traffic calming measures.					Decision due date for Cabinet Member for Highway Management changed from 21/07/2022 to 13/10/2022. Reason: Further work required.		Tel: 07392 318871	
Banbury: land west of A423 Southam Road – proposed 20mph speed limit (Ref: 2022/084) A decision is sought on a proposed 20mph speed limit.	Cabinet Member for Highway Management (13 October 2022)	No	None	N/A	Decision due date for Cabinet Member for Highway Management changed from 08/09/2022 to 13/10/2022. Reason: Further work required.	Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
Watlington: B480 Cuxham Road – proposed extension of 30mph speed limit (Ref: 2022/085) A decision is sought on a proposed extension of the 30mph speed limit.	Cabinet Member for Highway Management (13 October 2022)	No	None	N/A	Decision due date for Cabinet Member for Highway Management changed from 08/09/2022 to 13/10/2022. Reason: Further work required	Cabinet Member for Highway Management	Jet Dehal, Senior Engineer (Road Agreements Team S&V Engineering 2) Tel: 07767 648708	Corporate Director Environment & Place

Cabinet Member for Travel & Development Strategy

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
North Oxford Corridor - Kidlington Roundabout (Ref: 2022/093) To approve i) the proposed 30mph speed limit on Kidlington Roundabout and all approaches (A4260/A4165), including the full length of the A4165 where a 40mph speed limit currently applies ii) the introduction of a bus lane on Bicester Road and revised bus lane extents on A4165 Oxford Road (north), iii) introduction of signalised crossings for pedestrians and cyclists.	Cabinet Member for Travel & Development Strategy (8 September 2022)	Yes - Affects more than 1 division	None	Public consultation on the scheme proposals with residents and businesses including statutory consultation in respect of the proposed traffic order changes and crossings etc. Key stakeholders include Emergency Services, Bus & Coach companies, Cabinet Members,		Cabinet Member for Travel & Development Strategy	Aron Wisdom, Programme Lead (HIF1) Tel: 07776 244856	Corporate Director Environment & Place

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
				District and Parish				
				Councils.				

Officer Delegated Decisions

Corporate Director for Public Health & Wellbeing

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Supplementary NHS Health Check Service (Ref: 2022/087)	Corporate Director of Public Health & Wellbeing	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Public Health & Equality	Dr Shakiba Habibula, Consultant in Public Health	Corporate Director of Public Health & Wellbeing
To commission a supplementary NHS Health Check service (a mandatory function for LA) to address the negative impact of the Covid Pandemic on the health of our population.	(1 September 2022)							